## COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Date/Time Stamp

SECRETARY OF THE SENATE PUBLIC RECORDS

2018 DEC 19 PM 1:50

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a posttravel filing you have already submitted.

## SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

| Daniel Lips Name of Traveler:                 |   |
|---|---|
| Senate Homela                                 | and Security and Governmental Affairs Committee             |
| Employing Office/Committee:                   | vara Educaitan Equadation d'ha. Safwara ara: RSA Equadation |
| Travel Expenses Paid by (List all sources):   | vare Educaiton Foundation d.ba. Sofware.org; BSA Foundation |
| 10/22/18 - 10/24-18<br>Travel Date(s):        |   |
|   | ation, Employee Post-Travel Disclosure of Travel Expenses,  |
| Private sponsor travel certification for      | orm   |
|   |   |
|   |   |
| •   | I am responding to the                                      |
| Purpose of Amendment (describe the reason for | amending original submission):                              |
| Ethics Committee's request that I ar          | nend my prior submission.                                   |
|   |   |
|   | <u> </u>  |
| <u> </u>                                      |   |
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| 1 1   |   |
| 12/19/18                                      |   |
| (Date)  | (Signature of Traveler)                                     |





Mr. Dan Lips
Committee on Homeland Security and Governmental Affairs
United States Senate
340 Dirksen Senate Office Building
Washington, DC 20510

Re: Staff Delegation Trip to San Francisco Bay Area, Oct. 22-24

Dear Mr. Lips,

Software.org is headed to the San Francisco Bay Area for a series of nuanced conversations with cybersecurity experts and the U.S. DoD Defense Innovation Unit. I'm writing to invite you to join us for this Oct. 22-24 congressional staff delegation trip focused on key cybersecurity issues.

## Agenda

The trip will begin with a morning flight on Monday, Oct. 22, with company visits to follow Monday and Tuesday. On Wednesday, the trip will continue with company visits before our afternoon return.

### Ethics/Costs

Software.org will cover all approved costs associated with this trip including airfare, hotel expenses, and group meals. This trip has been structured to comply with House and Senate ethics rules. For your convenience, Software.org will provide necessary paperwork for submission before the 30-day House and Senate ethics\_deadlines

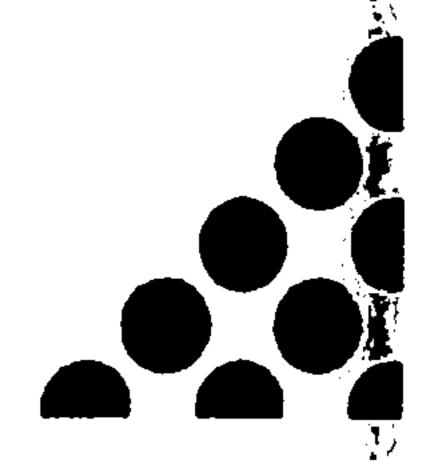
Sincerety

Chris Hepfensperge

## About Software.org

Software.org: the BSA Foundation is an independent, nonpartisan, international 501(c)(3) research organization established to help people better understand the impact software has on our lives, our economy, and our society. Headquartered in Washington, DC, the foundation publishes studies that examine the intersection of software and society, and it engages with policymakers and the public to inform policies that can stay ahead of cutting-edge technologies. The foundation also works directly to empower the workforce of tomorrow by encouraging a diverse community of young coders and working to increase opportunities for training and skills. Follow Software.org at @BSA\_Foundation.





# Employee Post-Travel Disclosure of Travel Expenses

| Date/Time Stam | p |
|----------------|---|
|----------------|---|

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached: ☐ The original Employee Pre-Travel Authorization (Form RE-1), AND ☐ A copy of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.) Software Education Foundation d.ba. Software.org; the BSA Foundation Private Sponsor(s) (list all): 10/22/18 -- 10/24/18 Travel date(s):\_\_\_\_ None Name of accompanying family member (if any): Relationship to Traveler: 

Spouse ☐ Child IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.) **Expenses for Employee:** Other Expenses Lodging Expenses Meal Expenses **Transportation** · (Amount & Description) Expenses 172.91 367.00 697.65 ☐ Good Faith Estimate ☑ Actual Amount Expenses for Accompanying Spouse or Dependent Child (if applicable): Meal Expenses Other Expenses Lodging Expenses Transportation (Amount & Description) Expenses ☐ Good Faith Estimate ☐ Actual Amount Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached agenda.

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

(Printed name of traveler)

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

12 | 19 | 18 (Date)

(Signature of Supervising Senator/Officer)

(Signature of traveler)

(Revised 1/3/11)

(Date)

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## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

| 1. | Sponsor(s) of the trip (please list all sponsors):  |
|----|---|
|    | The Software Education Foundation d.b.a Software.org: the BSA Foundation ("Software.org")   |
| 2. | Description of the trip: An educational visit to software companies to provide a better understanding   |
|    | of the software industry's approach to cybersecurity  |
| 3. | Dates of travel: October 22, 2018 - October 24, 2018  |
| 4. | Place of travel: Sunnyvale and Oakland, CA (with site visits throughout the San Francisco Bay Area)   |
| 5. | Name and title of Senate invitees: See attachment   |
| 6. | I certify that the trip fits one of the following categories:   |
|    | (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal <u>and</u> do not retain or employ registered lobbyists or agents of a foreign principal <u>and</u> no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.                                   |
|    | (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).   |
| 7. | I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  |
|    | I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal. |
| 8. | I certify that:  The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement.   |
|    | The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).  |

| 9.  | USE ONLY IF YOU CHECKED QUESTION 6(B)  I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:  |
|-----|---|
|     | (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.                             |
|     | (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).   |
|     | (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip. |
| 10. | USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:  |
|     |   |
| 11. | An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.  |
| 12. | Briefly describe the role of each sponsor in organizing and conducting the trip:  |
|     | Software.org is the sole sponsor and organizer for this trip.   |
|     |   |
|     |   |
| 13. | Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:  See attachment  |
|     |   |
|     |   |
| 14. | Briefly describe each sponsor's prior history of sponsoring congressional trips:  |
|     | This is Software.org's sixth trip for Congressional staff. Software.org co-sponsored a trip in 2018 for   |
|     | Senate staff. This is the first trip for Senate staff for which Software.org is the sole sponsor.   |
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|--|--|-------------------------------------|-------------------------------------|-------------------|--|
| Total Expenses for  Good Faith estimate  Actual Amounts  State whether a) the participation or b) congressional participation.  This trip involves exparticipation.  Reason for selecting Software.org chose close proximity, all  | Each Participant:  Transportation Expenses  \$815.15  (\$440.15, airfare; \$375, coach bus                               | Lodging Expenses \$367              | Meal<br>Expenses                    |                   |  |
| Total Expenses for  Good Faith estimate  Actual Amounts  State whether a) the participation or b) congressional participation.  This trip involves exparticipation.  Reason for selecting Software.org chose close proximity, all  | Each Participant:  Transportation Expenses  \$815.15  (\$440.15, airfare; \$375, coach bus                               | Lodging Expenses \$367              | Expenses                            |                   |  |
| Good Faith estimate  Actual Amounts  State whether a) the participation or b) congressional participation.  This trip involves exparticipation.  Reason for selection.  Software.org chosclose proximity, all  | Transportation Expenses \$815.15  (\$440.15, airfare; \$375, coach bus   | Expenses<br>\$367                   | Expenses                            |                   |  |
| Good Faith estimate  Actual Amounts  State whether a) the participation or b) congressional participation.  This trip involves exparticipation.  Reason for selecting Software.org chose close proximity, all Name and location  | Transportation Expenses  \$815.15  (\$440.15, airfare; \$375, coach bus  | Expenses<br>\$367                   | Expenses                            |                   |  |
| State whether a) the participation or b) congressional participation.  This trip involves exparticipation.  Reason for selecting Software.org chost close proximity, all Name and location.  | (\$440.15, airfare;<br>\$375, coach bus  | ·                                   | A 4 A A A A A                       | Other<br>Expenses |  |
| State whether a) the participation or b) congressional participation.  This trip involves exparticipation.  Reason for selecting Software.org chose close proximity, all Name and location   | \$375, coach bus   | (0000                               | \$190.00                            | None              |  |
| State whether a) the participation or b) congressional participation.  This trip involves exparticipation.  Reason for selecting Software.org chose close proximity, all Name and location   | •  | (\$208 Sunnyvale;<br>\$159 Oakland) |                                     |                   |  |
| participation or b) congressional participation.  This trip involves expanding participation.  Reason for selecting Software.org chose close proximity, all Name and location.   |  |                                     |                                     |                   |  |
| Reason for selecting Software.org chose close proximity, all Name and location   | trip involves an event the he trip involves an event involves an event inpation:  vents that are arranged as             | that is arranged or org             | anized specifically                 | with regard to    |  |
| Software.org chos close proximity, all Name and location   |  |                                     |                                     |                   |  |
| close proximity, all   | Reason for selecting the location of the event or trip   |                                     |                                     |                   |  |
| Name and location  | Software.org chose San Francisco due to the number of software companies with major offices located in                   |                                     |                                     |                   |  |
|  | close proximity, allowing Software.org to better showcase the industry's approach to cybersecurity.                      |                                     |                                     |                   |  |
|  |  | ,                                   |                                     |                   |  |
| Holiday Inn Sunny  | Name and location of hotel or other lodging facility:  Holiday Inn Sunnyvale, 852 W. El Camino Real, Sunnyvale, CA 94087 |                                     |                                     |                   |  |
|  |  |                                     |                                     |                   |  |
| Inn at Temescal, 3720 Telegraph Ave., Oakland, CA 94609  |  |                                     |                                     |                   |  |
| Reason(s) for selecting hotel or other lodging facility:   |  |                                     |                                     |                   |  |
| The locations were chosen because their rates met the daily per diem rates for the jurisdictions in which  |  |                                     |                                     |                   |  |
| they are located.  |  |                                     |                                     |                   |  |

| 21. | Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:  |  |  |  |
|-----|--|--|--|--|
|     | The daily expenses for lodging and meals will be below the daily per diem rates for Sunnyvale and  |  |  |  |
|     | Oakland, California.   |  |  |  |
| 22. | Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:  |  |  |  |
|     | Round-trip coach airfare from Washington, DC (DCA) to San Francisco (SFO); ground transportation will  |  |  |  |
|     | be provided by coach class charter bus.  |  |  |  |
| 23. | I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35). |  |  |  |
| 24. | List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:  |  |  |  |
|     | none   |  |  |  |
| 25. | I hereby certify that the information contained herein is true, complete and correct. (You must include the completed signature block below for each that el sponsor.):  Signature of Travel Sponsor.  |  |  |  |
|     | Name and Title: Chris Hopfensperger, Executive Birector  |  |  |  |
|     | Name of Organization: The Software Education Foundation d/b/a Software.org: the BSA Foundation   |  |  |  |
|     | Address: 20 F Street, NW, 8th Floor, Washington, DC 20001  |  |  |  |
|     | Telephone Number: 202-530-5135   |  |  |  |
|     | Fax Number:  |  |  |  |
|     | E-mail Address: chris@software.org   |  |  |  |



#### Day 1 (Monday, October 22)

6:30 AM Meet at gate, Ronald Reagan International Airport (DCA)

8:05 AM EST United Flight 2042 from DCA to San Francisco International Airport (SFO)

11:00 AM PST United 2042 arrives at SFO

12:00 PM Bus transport to Salesforce.

12:30 PM Salesforce – Lunch Served at Salesforce

Location: 350 Mission Street

At Salesforce, attendees will meet with Eric Loeb, EVP for Policy, and Taher Elgami, CTO, Security, for an in-depth conversation about the company's approach to cybersecurity, the threat landscape, and the role of public policy in promoting stronger cybersecurity solutions.

landscape, and the role of public policy in promoting stronger cybersecurity solutions.

2:30 PM Depart Salesforce. Bus transport to Adobe.

3:00 PM Adobe

Location: 601 Townsend Street, San Francisco

During the visit to Adobe, the delegation will meet with Brad Arkin, the company's Chief Security Officer, to discuss the cyber threat landscape and how public policy impacts cybersecurity

programs.

4:00 PM Depart Adobe. Bus transport to IBM.

4:30 PM IBM

Location: 425 Market Street, San Francisco

During the visit to IBM, attendees will meet with the companies leading cybersecurity experts for an in-depth conversation on the cybersecurity environment and how IBM solutions, such as cognitive cybersecurity technologies, are helping companies stay secure. Attendees include Wendi Whitmore, Global Partner and Director, IBM X-Force Threat Intelligence, and Mitch Mayne,

Public Information Officer, IBM X-Force Threat Intelligence.

5:30 PM Depart IBM. Bus transport to Bistro Boudin

6:00 PM Arrive at Bistro Boudin

6:00 PM Dinner with Siemens Head of Cybersecurity

Location: Bistro Boudin, 160 Jefferson Street, San Francisco

Over dinner at Bistro Boudin, attendees will engage in a detailed conversation on Siemens's approach to cybersecurity with Leo Simonovich, VP and Global Head, Industrial Cyber and

Digital Security.



8:00 PM Dinner concludes. Attendees depart for Sunnyvale Hotel

Holiday Inn

Location: 852 W El Camino Real, Sunnyvale, CA 94087

9:00 PM Arrive at Sunnyvale Hotel.

## Day 2 (Tuesday, October 23)

9:00 AM Group meets in hotel lobby.

Bring luggage to lobby and please check out.

Breakfast served in hotel lobby. Bus transport to Apple.

9:30 AM **Apple** 

Location: 2 Apple Park Way, Cupertino, CA

During the visit to Apple's campus, attendees will meet with company executives for an in-depth conversation about the company's approach to cybersecurity, the current threat landscape, and public policy's impact on digital security. Ivan Krstic (Head of Security Engineering and Architecture) and Georege Stathakopoulos (VP of Corporate Information Security) will be speaking with the group.

11:00 AM Depart Apple. Bus transport to DIU.

11:30 AM DIU – Lunch Served at DIU

Location: 230 R.T. Jones Road, Mountain View, CA

At DIU's Mountain View headquarters, attendees will meet with DIU leadership to discuss the organization's mission and work. DoD established DIU to accelerate commercial innovation to the warfighter in order to meet the changing demands of today's strategic and technological environments. It is 2 DIU's mission to lead DoD's break with past paradigms of military-technical advantage to become fast adapters -- as opposed to sole developers -- of technology, integrating the advanced commercial capabilities necessary for strategic advantage. In this hyper-competitive environment, DoD is moving to prioritize speed of delivery, rapid and modular upgrades, and quick operational adaptation on the battlefield. The delegation discussion will include a focus on cybersecurity and artificial intelligence, as well as a tour of the department's current work on counter Unmanned Aerial Systems. Attendees include Director Michael Brown; Ajay K. Amlani, CEO in Residence; Pavneet Singh, Defense Innovation Unit; Mike Kaul, Artificial Intelligence and Machine Learning Portfolio Lead; Zach Walker, IT Portfolio Lead, Austin Unit; Captain Rachel Kolesnikov-Lindsey, Space Portfolio; LtCol Mark Jacobsen, Program Manager, Rogue Squadron; and Jameson Darby, Autonomy Portfolio Lead.

1:30 PM Depart DIU. Bus transport to FireEye.

2:00 PM FireEye

Location: 601 McCarthy Blvd, Milpitas, CA 95035

At FireEye, attendees will meet with FireEye experts and executives to discuss the company's three-prong business structure and approach to cybersecurity. Speakers included Kevin Mandia, CEO; Vasu Jakkal, Chief Marketing Officer, FireEye; Ben Forster, Product Marketing Manager; Sean Underwood, Intelligence Principal, Government Accounts; and Charlie Baisley, Director of Strategic Alliances and Government Affairs.



3:30 PM Depart FireEye. Bus transport to Symantec.

4:00 PM Symantec

Location: 370 Ellis Street, Mountain View

Attendees will meet with Symantec executives for an in-depth conversation on the company's approach to cybersecurity and the cybersecurity landscape. Attendees include Steve Trilling, Senior Vice President and General Manager, Security Analytics and Research.

Depart Symantec. Bus transport to dinner with Workday. 5:30 PM

Dinner in Silicon Valley 6:30 PM

Location: Trader Vics Emeryville

Josh DeFigueiredo, Vice President, Chief Information Security Officer at Workday, had been invited to speak, but unfortunately had to cancel.

Depart dinner for Oakland Hotel – Inn at Temescal 8:00 PM

8:30 PM Arrive at Inn at Temescal

Location: 3720 Telegraph Avenue, Oakland, CA 94609

#### Day 3 (Wednesday, October 24)

7:45 AM Group meets in hotel lobby. Bus transport to Microsoft.

Bring luggage to lobby and please check out. Takeaway breakfast served in hotel lobby

8:30 AM Microsoft

Location: 1355 Market Street, San Francisco

During the visit to Microsoft, attendees will meet with top cybersecurity officials for an in-depth conversation about the company's approach to cybersecurity and the company's defending democracy program. Invited Microsoft speakers include Kate O'Sullivan, General Manager, Digital Diplomacy; Jan Neutze, Director of Cybersecurity Policy, Digital Diplomacy; and Jamal

Edwards, Policy Program Manager, Digital Diplomacy.

9:30 AM Depart Microsoft. Bus Transport to Okta.

10:00 AM Okta

Location: 300 Brannan Street, San Francisco

At Okta, attendees will meet with the company's senior cybersecurity executives to discuss the cyber threat environment, enterprise ID management, and access management, among other things. Speakers include Yassir Abousselham, Chief Security Officer for Okta, and Jon Runyan,

General Counsel for Okta.



11:00 AM Depart Okta. Bus transport to SFO.

12:00 PM Check in at SFO.

1:15 PM PST United Flight 2046 from SFO to DCA.

9:30 PM EST United Flight 2046 lands at DCA.

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

| 1. | Sponsor(s) of the trip (please list all sponsors):  |
|----|---|
|    | The Software Education Foundation d.b.a Software.org: the BSA Foundation ("Software.org")   |
| 2. | Description of the trip:  An educational visit to software companies to provide a better understanding  |
|    | of the software industry's approach to cybersecurity  |
| 3. | Dates of travel: October 22, 2018 - October 24, 2018  |
| 4. | Place of travel: Sunnyvale and Oakland, CA (with site visits throughout the San Francisco Bay Area)   |
| 5. | Name and title of Senate invitees: See attachment   |
| 6. | I certify that the trip fits one of the following categories:   |
|    | (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal <u>and</u> do not retain or employ registered lobbyists or agents of a foreign principal <u>and</u> no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.                                   |
|    | (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).   |
| 7. | I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  |
|    | I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal. |
| 8. | I certify that:   |
|    | The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for <i>de minimis</i> lobbyist involvement.   |
|    | The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).  |

| 9.  | USE ONLY IF YOU CHECKED QUESTION 6(B)  I certify that if the sponsor or sponsors retain or employ one or more registered lobby ists or agents of a foreign principal, one of the following segments applies:  |
|-----|---|
|     | foreign principal, one of the following scenarios applies:  (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip. |
|     | (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).                                   |
|     | (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.                                 |
| 10. | USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:  |
|     |   |
|     |   |
| 11. | An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.  |
| 12. | Briefly describe the role of each sponsor in organizing and conducting the trip:  |
|     | Software.org is the sole sponsor and organizer for this trip.   |
|     |   |
|     |   |
| 13. | Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:  See attachment  |
|     |   |
|     |   |
| 14. | Briefly describe each sponsor's prior history of sponsoring congressional trips:  |
|     | This is Software.org's sixth trip for Congressional staff. Software.org co-sponsored a trip in 2018 for   |
|     | Senate staff. This is the first trip for Senate staff for which Software.org is the sole sponsor.   |
|     |   |
|     |   |

| Software.org educates policymakers, stakeholders, and the general public through meetings and briefing   |  |  |  |                                    |  |
|--|--|--|--|------------------------------------|--|
| and by developing and publishing studies and papers that explain policy, new technologies, and other   |  |  |  |                                    |  |
| topics of the interest t   | opics of the interest to the software industry.  |  |  |                                    |  |
| Total Expenses for Ea  | ch Participant:  |  |  |                                    |  |
|  | Transportation Expenses  | Lodging Expenses   | Meal Expenses  | Other Expenses                     |  |
|  | \$815.15   | \$367  | \$190.00   | None                               |  |
| Good Faith estimate  | (\$440.15, airfare;<br>\$375, coach bus<br>transportation)   | (\$208 Sunnyvale;<br>\$159 Oakland)  |  |                                    |  |
| Amounts  | •  |  |  |                                    |  |
| participation or b) the  | ip involves an event the trip involves an event  | •  | •  | _                                  |  |
| participation or b) the congressional participation  | trip involves an event   | that is arranged or org  | anized specifically  | with regard to                     |  |
| participation or b) the congressional participation  | trip involves an event ation:  | that is arranged or org  | anized specifically  | with regard to                     |  |
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| participation or b) the congressional participation.  This trip involves ever participation.  Reason for selecting the congression of the congress | trip involves an event ation:  Into that are arranged a  | that is arranged or organized specifications of the second specification of the second | anized specifically  | ongressional                       |  |
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| 21. | Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:  |  |  |
|-----|--|--|--|
|     | The daily expenses for lodging and meals will be below the daily per diem rates for Sunnyvale and  |  |  |
|     | Oakland, California.   |  |  |
| 22. | Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:  |  |  |
|     | Round-trip coach airfare from Washington, DC (DCA) to San Francisco (SFO); ground transportation will  |  |  |
|     | be provided by coach class charter bus.  |  |  |
| 23. | I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35). |  |  |
| 24. | List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:  |  |  |
|     | none   |  |  |
| 25. | I hereby certify that the information contained herein is true, complete and correct. (You must include the completed signature block below for each third sponsor.):  Signature of Travel Sponsor.  |  |  |
|     | Name and Title: Chris Hopfensperger, Executive Birector  |  |  |
|     | Name of Organization: The Software Education Foundation d/b/a Software.org: the BSA Foundation   |  |  |
|     | Address: 20 F Street, NW, 8th Floor, Washington, DC 20001  |  |  |
|     | Telephone Number: 202-530-5135   |  |  |
|     | Fax Number:  |  |  |
|     | E-mail Address:chris@software.org  |  |  |